

Adopt-A-Precinct
2012 Presidential Preference Primary
IMPORTANT DATES

Board Sheet (with desired training dates) and Applications for NEW poll workers.....December 3, 2011

Poll Worker Training – everyone must attend a poll worker class – NO EXCEPTIONS!
(classes are on a first-come, first-served basis, so please choose 2 choices in case your first is not available):

Experience Clerks – approximately 4 hours

January 4th 6:30pm Wednesday
January 6th 1:00pm Friday
January 9th 1:00pm Monday
January 10th 6:30pm Tuesday
January 11th 9:00am Wednesday
January 12th 1:00pm Thursday
January 13th 9:00am Friday

New Clerks (Lunch is provided due to the length of the class, 9am-4pm)

January 7th 9:00am Saturday
January 14th 9:00am Saturday

ePoll Book Inspectors – approximately 4 hours

January 3rd 6:30am Tuesday
January 3rd 9:00am Tuesday
January 4th 1:00pm Wednesday
January 5th 1:00pm Thursday
January 5th 6:30pm Thursday
January 6th 9:00am Friday
January 9th 9:00am Monday
January 9th 6:30pm Monday
January 10th 1:00pm Tuesday
January 11th 1:00pm Wednesday
January 12th 6:30pm Thursday
January 14th 1:00pm Saturday
January 16th 1:00pm Monday
January 17th 9:00am Tuesday
January 18th 6:30pm Wednesday
January 19th 9:00am Thursday
January 19th 6:30pm Thursday
January 20th 1:00pm Friday
January 23rd 9:00am Monday
January 24th 1:00pm Tuesday

**Dates are subject to change.

Poll Deputies – approximately 2 ½ hours

- January 3rd 6:30 pm Tuesday
- January 4th 9:00am Wednesday
- January 5th 1:00pm Thursday
- January 10th 9:00am Tuesday
- January 11th 6:30pm Wednesday
- January 13th 1:00pm Friday

Internet Oath Persons (NEW) – approximately 4 hours

- January 18th 1:00pm Wednesday
- January 21st 9:00pm Saturday
- January 24th 8:00pm Tuesday

Internet Oath Persons (EXPERIENCED) – approximately 3.5 hours

- January 17th 6:00pm Tuesday
- January 19th 1:00pm Thursday
- January 20th 8:00am Friday
- January 23rd 1:00pm Monday
- January 25th 8:00am Wednesday

Voting Systems Inspector will be called to schedule their pre-screening. Once they pass the pre-screening, Volt will assign them to a training class.

Presidential Preference Primary Election.....January 31, 2012

Adopt-A-Precinct Paychecks Mailed.....February 14, 2012

POLL WORKER POSITIONS

Each poll worker position has specific duties to perform on Election Day. The following is a listing of the positions on each Election Board, a brief description of the duties and the number of personnel needed for each position.

<u>POSITION</u>	<u>DESCRIPTION</u>	<u>PAY</u>	<u>NO. NEEDED</u>
<i>CLERK:</i>	Supervises the election board, picks up election supplies prior to the election and returns them to a designated site on election night.	\$250	1
<i>VOTING SYSTEMS INSPECTOR:</i>	This person is responsible for the set-up, operation and closing of the tabulator (voting) machine and the Touchscreen machine used for people with disabilities. They will also provide technical support for the ePoll book machine and the Internet Oath person's laptop. In order to qualify for this position, the person interested must pass a pre-screening at the elections office. They then will be referred to Volt Technical Support, a temporary agency for employment on Election Day. (This position can be a non-Orange County registered voter.)	\$11.50/hr.	1
<i>INTERNET OATH PERSON:</i>	Assists voters who present exceptions to the normal voting pattern by checking voter records, by calling the Supervisor of Elections office, or by using the elections office's computer system on a laptop computer. (This position can be a non-Orange County registered voter.)	\$220	1
<i>EPOLL BOOK INSPECTOR:</i>	Locates voter in the electronic poll (ePoll) book laptop, determines voter's eligibility to vote in that precinct, and issues appropriate ballot to voters. Must have computer skills.	\$150	3
<i>POLL DEPUTY:</i>	Stationed outside the voting room on Election Day to maintain order at the polling place. A background clearance is conducted by the Orange County Sheriff's Office prior to assignment.	\$150	1

**ORANGE COUNTY SUPERVISOR OF ELECTIONS
ADOPT-A-PRECINCT
2012 POLL WORKER APPLICATION**

LAST NAME _____ FIRST NAME _____ M.I. _____
 ADDRESS (No P.O. Boxes) _____
 CITY _____ Zip Code _____
 DATE OF BIRTH: ____/____/____ EMAIL: _____
 PHONE: (home) _____ (other) _____
 Organization/Group Name: _____

Have you ever worked as a poll worker? YES NO Where? _____

Are you fluent in any language(s) other than English? If so, which one(s)? _____

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 An Election Board consists of the following: **Please check with your CONTACT PERSON for your assignment, then circle it.**

CLERK In charge of, and responsible for, seeing that the Election Board carries out its duties and responsibilities. Also responsible for supply pick up and drop off, polling place access, and election summation.

VOTING SYSTEMS INSPECTOR This person is responsible for the set-up, operation and closing of the tabulator (voting) machine and the Touchscreen machine and will also provide technical support for the ePoll book machine and the Internet Oath person's laptop. In order to qualify for this position, the person interested must pass a pre-screening at the elections office. They then will be referred to Volt Technical Support, a temporary agency for employment on Election Day. (This position can be a non-Orange County registered voter.)

EPOLL BOOK INSPECTOR Responsible for locating voters in NEW ePoll book laptops, verifying voter's information, and issuing ballots.

DEPUTY Responsible for maintaining order at polling place, placing precinct signs outside, and assisting voters at entrance.

INTERNET OATH PERSON Must be able to use a laptop computer. Assists voters that present exceptions to the normal voting pattern. (This position can be a non-Orange County registered voter.)

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This application is to work as an Adopt-A-Precinct poll worker. As an Adopt-A-Precinct worker, you will work with your organization on election day and in return raise funds for your organization. All poll workers must:

1. Be registered, qualified voters in Orange County (except for the IOP).
2. Attend a training class prior to **each** election.
3. Be at your assigned polling place by **6:00 AM** on Election Day.
4. Remain at the polling place the entire day until released by the **CLERK** (may be as long as 2+ hrs. after polls close).

THERE WILL BE NO SMOKING WITHIN POLLING PLACES

My signature on this application signifies my agreement to comply with all pertinent Election Laws, including attendance to a State mandated poll worker training class.

 SIGNATURE

 DATE

FOR OFFICE USE ONLY

VOTER ID # _____ AAP GROUP NAME: _____